

कोंकण रेलवे कार्पोरेशन लिमिटेड  
**KONKAN RAILWAY CORPORATION LIMITED**  
प्रधान मुख्य वाणिज्य प्रबंधक का कार्यालय , बेलापुर नवी मुंबई  
**Office of Principle Chief Commercial Manager,C.B.D Belapur, Navi Mumbai.**

**APPLICATION FOR SHORT-LISTING OF PACKAGED DRINKING WATER (PDW)  
BRANDS**

(FOR SUPPLY FOR LICENSEE RUN / CATERING UNITS OVER KONKAN RAILWAY)

Cost of Tender Form **Rs.2950/- (Rupees two thousand nine hundred fifty only)** (Rs.2500 + Rs.450/- GST ) to be submitted at the time of submission. **MSME applicants are exempted from payment of application fee on production of a copy of registration certificate issued by Ministry of Micro, Small & Medium Enterprises, Govt. Of India.**

Notice No. CO-16/11/2016-COMM

Date : 24/07/2024

If tender form is down loaded from the website [www.konkanrailway.com](http://www.konkanrailway.com), please furnish DD No.\_\_\_\_\_date\_\_\_\_\_ Bank\_\_\_\_\_ for ` \_\_\_\_\_ towards the cost of tender form.

समय अनुसूचि Time Schedule:

1	Submission of completed Application form in sealed Envelop	Date Time	: :	On 23/08/2024 up to 15.00 hrs
2	Place for submission of application.		:	Office of Principle Chief Commercial Manager, Konkan Railway Corporation Ltd., Belapur Bhavan, Plot No.6, Sector-11, C.B.D Belapur, Navi Mumbai 400 614
3	Opening of completed application form	Date Time	: :	On or after 15.00 hrs of 23/08/2024 KRCL does not guarantee opening of the tenders immediately after the closing date and time due to reasons beyond its control, and hence tenders can be opened on subsequent days once the date of submission is over.

प्रधान मुख्य वाणिज्य प्रबंधक,  
Principle Chief Commercial Manager  
कोंकण रेलवे कार्पोरेशन लिमिटेड  
Konkan Railway Corporation Ltd.

## KONKAN RAILWAY CORPORATION LIMITED

### CONCEPT :

To stop sell of sub-standard water and to ensure availability of quality of packaged drinking water for supply to the passengers in KR jurisdiction in absence of Railneer.

### **1.0 General Terms & conditions : :**

1. Application should be submitted on the prescribed form in a sealed envelope, marked as "Application for short listing of packaged drinking water brand over Konkan Railway".
2. Applicant should sign all the pages of application.
3. Information desired in all fields are essential, applicants must comply with the corresponding query. If the space provided is not sufficient the applicant may attach extra sheet(s). Applicant should fill all fields. If any field is not applicable, write "Not applicable".
4. In order to ensure quality of water, finished water is being tested as per scheme of testing prescribed by BIS.
5. All the details must be given along with required supporting documents duly self
6. **Cost of application fee :** The cost of application form fee is Rs.2950/- (Rs.2500/- + GST Rs.450/-). In case, Application Form is downloaded from the website [www.konkanrailway.com](http://www.konkanrailway.com), it must be submitted with a separate Demand Draft of Rs.2950/-, otherwise application will not be considered. The demand draft is to be drawn in favor of " FA&CAO, Konkan Railway Corporation Limited payable at **Belapur**". MSME applicants are exempted from payment of application fee on production of a copy of registration certificate issued by Ministry of Micro, Small & Medium Enterprises, Govt. Of India. The cost of application fee once paid will not be refunded under any circumstances.
7. **Registration fee :** The applicants should submit registration fee of Rs.50,000/- with 18% GST in the form of Demand Draft along with application. Non-submission of one-time registration fee, the application shall be summarily rejected.
8. KRCL reserves the right to inspect the production units of the applicant to check the samples as and when deems necessary. KRCL has right to check the water samples from the production unit. If the water is not conforming to standard as stipulated at IS 14543 : 2004 and IS 14543:2016, then registration of such company shall be cancelled and company will be debarred from future tendering.
9. The bottle cap should be pilfer proof or similar type or should have plastic wrapper.

10. KRCL reserves the right to take punitive action in case deficiencies noticed in service, failure of samples etc.
11. KRCL's decision on short-listing of applicants shall be final and binding.
12. KRCL reserves the right to reject any or all application(s) at any point of time without assigning any reason.
12. KRCL reserves the right to permit any other widely popular brands other than those shortlisted (through this shortlisting process).

**2.0 Essential criteria:** The applicant has to comply with the following essential criteria :

1. **Certificate of Registration of firm:** A copy of registration of firm (Manufacturer or Brand Owner).
2. **BIS Certificate :** Valid BIS licence for manufacturing Packaged drinking water as per IS 14543:2004 and IS 14543:2016.
3. **Central Excise Duty :** Registration certificate under Central Excise duty and latest payment challan showing the applicant is excise payee.
4. Valid PFA / FSSAI licence, Sales Tax / VAT, PAN and GST etc.
5. **Brand Registration :** Brand registration certificate issued by Registrar of trade marks.
6. **Test Report :** Test report showing material specifications, physical and performance parameter of Government recognized lab confirming all the parameter of IS 14543 : 2004 to be submitted as detailed below::
  - i) Organoleptic and physical parameters.
  - ii) General Parameters concerning substances undesirable in excessive amounts.
  - iii) Parameters concerning Toxic Substances.
  - iv) Pesticide Residues.
  - v) Microbiological requirements.
7. **Financial standing :** Attested copy of balance sheet / Certificate issued by the Chartered Accountant showing the sales turnover. The sales turnover shall be Rs.25 lakh in each preceding two financial years 2021-22 & 2022-23.
8. **Bank Solvency :** Bank Solvency certificate issued by scheduled bank for Rs.25 lakh to be submitted in original which is not older than six month.
9. **Flowchart :** Flowchart showing following six water purification process or similar nature and type viz.
  - i) Chlorination of raw water.
  - ii) Activated carbon filters .
  - iii) Micron filters.
  - iv) Reverse Osmosis unit (RO).
  - v) Ultra violet sterilizer unit.

vi) Ozonising unit .

Further purification process of (i) Auto softener unit (ASP) (ii) Ultra filtration unit are also desirable.

### **3.0 Registration fee :**

1. The applicant has to pay non-refundable registration charges of Rs. 50,000/- (+18% gst) at the time of application. The registration fee shall be valid for a period of two years. It is not transferable. The registration fee is to be paid in the form of demand draft drawn in favour of FA & CAO, KRCL, payable at Belapur, Navi Mumbai. The registration fee of unsuccessful applicants shall be refunded.
2. During the currency of contract period, if water samples are not conforming to the standard as stipulated at IS 14543:2004 and IS 14543:2016, then shortlisting of brand of such company shall be liable for cancellation and registration fee will be forfeited. In such cases company will be debarred from participating in future tendering over KRCL.

### **4.0 Validity :**

1. The tenure of shortlisting will normally be valid one year from the date of issue of letter of acceptance. It is sole discretion of KRCL to extend the validity for a period of one year subject to satisfactory performance and fulfilling of laid down terms and conditions. The application for the renewal has to be made well in advance along with all the documents as mentioned in this document afresh.
2. **Renewal** : KRCL reserve right to renew the shortlisting of brands for further period of two years. In case of renewal, KRCL can increase One time registration fee and same shall be binding on the applicants.

**5.0 Jurisdiction** :The shortlisted agency will be permitted to sell their brand of PDW on all commercial establishments managed by KRCL.

### **6.0 Shortlisting of PDW brands :**

1. Maximum 10 (ten) PDW brands will be shortlisted including existing shortlisted brands. However KRCL reserve right to discharge the tender in case of poor response.
2. The review of shortlisting of brands will be done based on the requirement from time to time.

### **7.0 Selection procedure :**

1. KRCL reserve right to shortlist the brands based on the response received for the notification. KRCL reserve right to discharge the tender in case of poor response.
2. In case response received for shortlisting of brands is more than maximum limit as specified in Para No.6.1 above, then selection of brands to be considered based on the highest average annual turnover of the applicants

during last two years.

3. The selected PDW brands shall ensure supply of PDW uniformly to all commercial establishments on entire KR route.

**8.0 Mandatory documents** : The following documents have to be submitted along with the application

1. Certificate of Registration of firm.
2. Valid BIS licence for manufacturing Packaged drinking water as per IS 14543:2004 and IS 14543:2016, also enclose copy of BIS licence initially issued.
3. Registration certificate under Central Excise duty and latest payment challan showing the applicant is excise payee, if applicable.
4. Valid PFA / FSSAI licence.
5. Certificate of registration under Sales Tax / VAT , PAN card, GST Certificate
6. Brand registration certificate issued by Registrar of trade marks.
7. The test report in original of packaged drinking water from Government recognised lab not older than 3 months confirming / showing all the parameter of IS 14543 : 2004 and IS 14543:2016. The documents showing the Government recognition of lab should also be submitted.
8. Attested copy of balance sheet / Certificate issued by the Chartered Accountant showing the sales turnover of the brand offered for short-listing.
9. Solvency certificate issued by schedule bank.
10. Flowchart showing water purification process of plant. This should also be submitted for franchisee operated plant.
11. Declaration of having the mandatory water purification process in the plant as detailed in item no. 2.9 of essential criteria. This should also be submitted for franchisee operated plant.
12. The applicant should submit the affidavit of under-taking that the company / brand is not banned or black listed by any Railways / IRCTC or any Government organisation.

**Annexure –I****Details of applicant**

Application form for short-listing of “ \_\_\_\_\_ ” brand of packaged drinking water for supply on licensee operated \_\_\_\_\_ units (kindly specify Static or Mobile or Static + Mobile)

Sr. no	Particulars	Details
1	Name of the brand (Attested copy of registration issued by “ Registrar of Trade Marks.)	
2	Name and full address of the Applicant of the brand with telephone & fax number of office as well as factory	
3	Manufacturing capacity of units	
4	Firms/Companies certificate registration (Enclose attested copy of the registration certificate / MoA)	
5	Applicant's sales turnover for the brand for which shortlisting is sought for Financial year 2021-22 and 2022-23 (Specify the amount and also enclose balance sheet / Chartered Accountant's (CA) certificate )	
6	Details of BIS licence enclosed attested copies	Licence No.
		Date of initial allotment
		Valid upto
7	PFA / FSSAI ( Revised) licence valid upto (Enclose attested copy)	
8	Test report of the packaged drinking water in original not older than 3 months & showing all parameters ( Enclose )	
9	Government approval certificate of the lab in which packaged drinking water was	

	tested to confirm to BIS as mentioned in Annex-I. (Enclose attested copy)	
10	Details of the distribution network (Enclose list of authorised distributors / dealers)	
11	Performance report/Purchase orders of various supply order executed to other organizations of reputation including Railways and government / Semi government bodies. (Attested copies to be submitted)	
12	Detail of the solvency certificate (Enclose attested copy)	
13	Permanent Account Number (Enclose attested copy)	
14	Sales Tax/GST/Tin registration nos. (Enclose attested copy of the Registration certificate)	
15	Excise duty registration nos. (Enclose attested copy of the Registration certificate alongwith latest payment challan)	
16	Affidavit of the applicant that the brand / applicant has not been banned / black listed by IRCTC or Railways or Ministry of Railways (To be submitted in original on Rs.100/- non judicial stamp paper, duly Notorized)	
17	Bank Details / Copy of cancelled cheque	
18	MSME applicants-copy of registration certificate issued by Ministry of Micro, Small & Medium Enterprises, Govt. Of India.	

Date: \_\_\_\_\_

Signature \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Rubber stamp



## VERIFICATION

1. I/We \_\_\_\_\_ solemnly declare that to the best of my/our knowledge and belief, the information given in this application form and the annexure and statements accompanying it are correct, complete and truly stated and also that we shall be bound by the acts of my / our duly constituted attorney.
2. It is understood that this is not a tender form but an application for short listing of Packaged Drinking water brand for sale by Private licensee units only in absence of " Rail Neer".
3. Samples of the product shall be sent as & when demanded for short listing, free of cost to Konkan Railway.

Date: \_\_\_\_\_

Signature \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Rubber stamp

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